



Penguins or The Penguins
September 8, 2014

1. CALL TO ORDER AND CONFIRMATION OF APPROPRIATE MEETING NOTICE
2. PLEDGE OF ALLEGIANCE
3. PRESENTATION OF PROCLAMATION DECLARING SEPTEMBER 2014 AS LEUKEMIA, LYMPHOMA & MYELOMA AWARENESS MONTH.
CONSIDER TAKING ACTION ON SECOND READING OF AN ORDINANCE APPROVING THE APPRAISAL ROLL; LEVYING AD VALOREM TAXES FOR 2014 AT \$0.7030 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR AN INCREASE IN TAXES FOR MAINTENANCE AND OPERATIONS; PROVIDING FOR THE TAX RATE TO RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$23.63 (Take a record vote: "I move to adopt the tax rate ordinance and this tax rate will raise more taxes for maintenance and operations than last year's tax rate, and the tax rate will effectively be raised by 3% percent and will raise taxes for maintenance and operations on a \$100,00 home by approximately (\$23.63)

Documents: [WORKING IN THE JOBS MODULE.PDF](#)

Working in the Jobs Module

First thing you should do is ask the client if they want to allow external employers to be able to post jobs on the client's site. Looks like this on the front:

Home > Jobs

Job Opportunities
Use the Government Jobs tab to search through your municipality's employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.

Government Jobs **Community Jobs**

Manage Job Postings

RSS

Not finding your *dream job*? Take a look at [Community Jobs](#).

Tools

- Download Application
- Apply Online
- Email Resume
- Job Profiles

If they say NO then you will need to turn it off here:

Module	Configuration	Value	Description
intSideMenuND		1	Specify the NID to use as the parent for the side menu
CommunityJobsHeaderDetail	Use the Community Jobs tab to search all area employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.	Use the Community Jobs	Set the Header Details for Community Jobs.
showEmployer		True	Set to True to enable Employers to post Jobs.
GovernmentJobsHeader	Government Jobs	Government Jobs	Set the Heading for

Change that to FALSE and Save it.

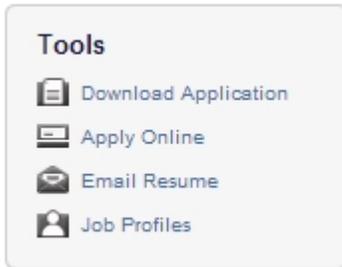
Then you will need to fix the header...because it references things that don't exist anymore.

txtHeader	Use the Government Jobs tab to search through your municipality's employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.	Use the Government Jobs tab to search through your municipality's employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.	Header text for the page.
txtFooter			Footer text for the page.

Ask them what they want and put it in there. If they need time to come up with different verbiage...then give them your email address and do it later. You're awesome like that!

(There's more...keep scrolling)

Also, you need to set up the tool kit...aka this thing:



You can find all of this in the parameters as well:

IsDownloadApplicationAvailable	True	True Save	Set this to true if download application needs to be displayed on the tools section of side bar. By default its False.
DownloadApplicationActionLink	http://cp-stcity.civicplus.com/support/application.pdf	http://cp-stcity.civicplus.c Save	Set the action link for download application text that is displayed on the tools section of side bar.
IsApplyOnlineAvailable	True	True Save	Set this to true if apply online needs to be displayed on the tools section of side bar. By default its False.
ApplyOnlineActionLink	/application.aspx	/application.aspx Save	Set the action link for apply online text that is displayed on the tools section of side bar.
IsJobProfilesAvailable	True	True Save	Set this to true if job profiles needs to be displayed on the tools section of side bar. By default its False.
JobProfilesActionLink	/application.aspx	/application.aspx Save	Set the action link for job profiles text that is displayed on the tools section of side bar.
IsEmailResumeAvailable	True	True Save	Set this to true if email resume needs to be displayed on the tools section of side bar. By default its False.

You can even create custom ones, and link them to whatever you like...errrr...they like.

Note: For the Download Application, you should link that to the actual app in the Doc Center. Remind them that if they ever need to change it, they can replace it in the Doc Center without changing the link...BUT...if they ever do mess it up...they can always contact support for help.

That is all!