Application for Military Service Credit Purchase

If you wish to PURCHASE Military Service Credit.

MEMBER INFORMATION

Please type or use only black ink and do not highlight. Any corrections must be initialed.

TMRS Identification Number (not required)

Member's Name (first, middle, last) | Social Security Number

Mailing Address | Daytime Phone Number

City | State | Zip | City Name

MEMBER CERTIFICATION

I hereby apply for Military Service Credit with the Texas Municipal Retirement System and certify that:

- I am currently employed by the certifying city and was a contributing member of the same certifying city on December 31, 2003.
- I served active duty in the Armed Forces of the United States (or its auxiliaries) during the following dates:

  _____ (MM/DD/YYYY) to _____ (MM/DD/YYYY) and my discharge was on terms other than dishonorable.
- I am not entitled to a Federal military retirement benefit based on this service, nor have I received Military Service Credit for this service from any other public retirement system or program under the laws of the State of Texas.

Member's Signature | Date Signed (MM/DD/YYYY)

CALCULATION OF THE AMOUNT TO BE PAID

1. Total months of Military Service Credit to be purchased (60 maximum): _____
2. Amount paid by member: $15.00 × (total months on line 1) $ _____

EMPLOYER CERTIFICATION

I certify that the above named member has at least five years of service credit in TMRS and was a contributing member of this city on December 31, 2003. I further certify that I have reviewed the attached military discharge papers (DD214 or equivalent), and this document attests to the number of months of Military Service Credit purchased, and that the total amount to be paid (line 2) is correct.

Signature of City Official | Date Signed (MM/DD/YYYY)

Printed Name and Title | City Number

Note: *A photocopy of the member's military discharge papers (DD214 or equivalent) for each period of active duty must be attached to this application.*

Please read the instructions provided with this form.

The Application for Military Service Credit allows a **currently employed** member who was a **contributing member on December 31, 2003**, to purchase up to 60 months (five years) of active duty military service credit at $15.00 for each month.
Note: *For members who wish to establish time-credit only for military service, see Form TMRS-34A.*

Conditions for Use of this Form

- In most cases, you will use this form to establish Military Service Credit for military service performed before you became a city employee. For military service performed during your city employment, see the Military Service Credit under USERRA section below.
- Your employing city must have authorized by ordinance the purchase of Military Service Credit prior to January 1, 2004.
- You must have at least five years of TMRS service (prior or current) credit in cities that have authorized Military Service Credit.
- Your military service must have been terminated by release from active duty under conditions other than dishonorable.
- You must file this application and submit a copy of your discharge papers (DD214 or equivalent).
- You must be employed by the city authorizing the purchase and must have been a contributing member on December 31, 2003.
- If you choose to purchase less than the full amount of Military Service Credit authorized by law, you may not purchase any additional Military Service Credit at a future date.
- You cannot receive TMRS credit for military service already credited with another statewide retirement system.
- You cannot receive TMRS credit for military service for which you are receiving (or are eligible to receive) federal retirement payments based on 20 years or more of active military service.

Military Service Credit Notes

- Military Service Credit is not included in the calculation of Updated Service Credit.
- Deposits to establish Military Service Credit are treated as after-tax contributions.
- If you leave city employment and choose a refund of your TMRS member deposits and interest, your Military Service Credit deposits will be refunded to you.

Military Service Credit Under USERRA

If your city service was interrupted to perform active duty military service (either voluntary or involuntary), you may be eligible to receive credit for active military duty under the provisions of the federal Uniformed Services Employment and Re-employment Rights Act (38 USC Section 4301, et.seq.). If you need more information about Military Service Credit under USERRA, please contact TMRS and request a copy of the USERRA Military Service Credit Application.

If your military papers (DD214) have been lost, you can request duplicates by writing:

National Personnel Records Center
Military Service Personnel Records
Attention: (reference branch of military; i.e., Army, Navy, Air Force, etc.)
9700 Page Blvd.
St. Louis, MO 63132