



DECATUR FIRE DEPARTMENT

1705 S. State St., Decatur, TX 76234

Office: 940-627-3199 Fax: 940-627-6014

APPLICATION FOR PERMIT

Project Address: _____

Business/ Complex Name: _____

Owner Information Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contractor or Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Type of work to be done: _____

MAIL OR DELIVER TO: OFFICE OF THE FIRE MARSHAL, 1705 S. State St., Decatur, TX 76234 · (940) 627-3199

By my signature, I am acknowledging that I am the responsible party in charge or duly authorized representative of the permittee. I also understand that I/company must abide by all of the rules and ordinances of the City of Decatur, State and Federal laws. All of the information listed in this application is complete and true. I understand that at any time conditions are unsafe or not in compliance with the listed conditions or conditions on-site become unsafe, that any permit, if issued, can be revoked by the City of Decatur. A complete application is not a permit, nor is it conditional that a permit be issued. All fees shall be paid prior to the work and in full. I/company shall maintain our own insurance and coverage assuming all liabilities potential and unknown. I also understand that this application is not inclusive and other permits may be required by other departments and entities.

Signature: _____ Date: _____

Check type of permit requested:

<input type="checkbox"/> Fire Alarm System	<input type="checkbox"/> Fire Sprinkler System	<input type="checkbox"/> Fire Suppression System
<input type="checkbox"/> Stand pipe System	<input type="checkbox"/> Gate Installation	<input type="checkbox"/> Sprinkler Underground
<input type="checkbox"/> Above/ Underground LP-Gas or Flammable/Combustible Liquid Tank or System		

Do not write below this line
OFFICE OF THE FIRE MARSHAL – PERMIT

Permit Issued Fee: _____ Date Paid: _____ Receipt No.: _____

Denied Permit No.: _____ Check No. : _____

Permit issued w/ conditions listed: _____

By: _____ Date: _____

PERMIT MUST BE READILY AVAILABLE FOR INSPECTION ON THE JOB SITE



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Permit requirements are listed below. Incomplete submittals will not be processed.

Submittals must be mailed or delivered to:

Office of the Fire Marshal, 1705 S. State Street, Decatur, Texas 76234

<p style="text-align: center;"><u>Sprinkler Systems (Modifications)</u> Work involving less than 10 heads to existing system.</p> <p>Must include:</p> <ul style="list-style-type: none"> • Company Name • RME Signature • License Number • Location of work • Description of work 	<p style="text-align: center;"><u>Sprinkler Systems (New)</u> Work involving a new system or more than 10 heads on an existing system.</p> <p>Submittal requires:</p> <ul style="list-style-type: none"> • Three (3) sets of plans • Hydraulic calculations or design principles • Copy of TCFP, SCR & RME • Site plan showing underground (if not in scope of work, note such) • Specification sheet for devices
<p style="text-align: center;"><u>Fire Alarm System</u></p> <p>Must include:</p> <ul style="list-style-type: none"> • Three (3) sets of plans • Battery & Voltage drop calculations • Copy of TCFP ACR • Copy of TCFP, APS or stamped by Texas Engineer • Cut sheets and details of devices (UL listings and power requirements) 	<p style="text-align: center;"><u>Gate Installation</u></p> <p>All Access gate submittals require:</p> <ul style="list-style-type: none"> • Three (3) site plans showing gate locations • <u>Knox key switch at each entry/exit point</u> • <u>Contact Fire Marshal for authorization form</u> • All gates to remain open when Knox Key is activated • 20 foot minimum clear roadway • All entry/ exit points must have keypad • 4-digit numeric activation • Fire Marshal to assign code • Code cannot be changed without approval • Divided entrance is permitted if: <ul style="list-style-type: none"> - exit/ entry in same area - min. clearance of 12' @ each entry/exit
<p style="text-align: center;"><u>Chemical Suppression System</u></p> <p>Must include:</p> <ul style="list-style-type: none"> • Two (2) sets of plans • Schematic of system • Copy of TCFP lic./ reg. • Floor plan w/ system and components • Device and specification sheets 	<p style="text-align: center;"><u>Above/ underground LP-Gas or Flammable/ Combustible Liquid Tank or System</u></p> <p>Must include one:</p> <ul style="list-style-type: none"> • Site plan w/ property/ building lines • Type, style and number of tanks, dispensers, pipe • All testing certificates • Specification of compaction and cover for pipe • Letter identifying electrical contractor • Copy of TNRCC tank install license • Secondary containment means with calculations • TNRCC receipt of UST construction notification (where applicable)
<p style="text-align: center;"><u>Standpipe Systems</u></p> <p>Must include:</p> <ul style="list-style-type: none"> • Two (2) sets of plans • Company Name • RME signature • License Number • Location of work • Description of Work 	
<p style="text-align: center;"><u>Underground Sprinkler</u></p> <p>Must include:</p> <ul style="list-style-type: none"> • Two (2) sets of plans • Copy of TCFP, SCR & RME • Site plan showing underground • Installation specs 	

Most plan reviews will take up to ten (10) working days. Incomplete submittals will increase this review time. It is important that specification information accompany the submittals to our office. The information listed above is not intended to be an inclusive list of required items but a reference point to start the process. In most cases, this information will be all that is required (newly developed processes and systems may require additional information or manufacturers information).



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PERMIT FEES

<u>New or Modification to Sprinkler Systems</u>	
1. Plan Review	50% of Permit Fee (not to Exceed \$250.00)
2. Permit	\$50.00
Per sprinkler head	\$ 1.00
If fire pump add	\$25.00
If includes foam add	\$25.00
Multistory/per floor	\$25.00
<u>New or Modification to Fire Alarm Systems:</u>	
1. Plan Review	50% of Permit Fee (not to Exceed \$250.00)
2. Permit	\$50.00
Per initiation device	\$ 1.00
Multi-story/ per floor	\$25.00
<u>New or Modification to Fire Suppression Systems</u>	
1. Plan Review	50% of Permit Fee (not to Exceed \$250.00)
2. Permit	\$25.00
Per Nozzle	\$ 1.00
<u>New or Modification to Standpipe Systems:</u>	
1. Plan Review	\$25.00
2. Permit	\$50.00
<u>New or Modification to any LP-Gas or Flammable or Combustible Liquid Tanks or Systems:</u>	
1. Permit	\$50.00
<u>Gate Installation:</u>	
No fees required	
<u>Underground Sprinkler:</u>	
1. Plan Review	\$50.00

Penalty for not obtaining permit – Additional 100% of required permit fees (does not include fines or fees set by court).